



2012 Awards Program

This booklet contains all the necessary information and forms for all state awards competitions to be presented by the Association in 2012

Illinois Association for Career and Technical Education
www.iacte.org

IACTE State Awards Program

Overview

The Illinois Association for Career and Technical Education awards program seeks to promote excellence in career and technical education by recognizing individuals who have made extraordinary contributions to the field, programs that exemplify the highest standards and organizations that have conducted activities to promote and expand career and technical education programs.

There are 12 categories of IACTE Awards: 12 individual and 1 affiliate.

State Awards

All **State Awards** are administered by the association's awards committee. The committee, which is made up of one representative from each of IACTE's affiliates and a chair, is responsible for recommending awards programs to the association's Board of Directors, setting criteria for awards, reviewing applications, recommending award recipients to the Board and overseeing the recognition program for award winners.

All State Awards will be presented at the association's annual conference. Eligible state winners will be submitted to ACTE and/or ACTE Region 3 for national awards.

National Awards

Select **State Awards** may qualify an individual for a **Regional/National Award**. Qualifying individuals will be notified if they would like their name sent on to the regional/national level. State award winners who qualify for a region/national award may have to provide additional information.

Application Materials

Detailed information about the State Awards Program application procedures and appropriate forms are contained in this booklet. Please pay careful attention to the information concerning criteria, eligibility and application procedures for each award. This is very important. If you have any questions, contact the IACTE Awards Chair.

Award Descriptions

IACTE ONLY: These awards do not move on to the region or national level, however, several have a national award equivalent in which individuals may move on to the National level.

IACTE Affiliate Professionalism Award - The vision, mission and goals of the Illinois Association for Career and Technical Education cannot be met without the work, cooperation and dedication of each of its affiliates. This award is to recognize those affiliates whose achievements promote the mission of IACTE.

IACTE Outstanding Service Award - To recognize **educators** who have made the highest meritorious contributions to the improvement, promotion, development and progress of career and technical education.

IACTE Outstanding New CTE Educator - This award is meant to encourage career and technical educators, other than full-time classroom/laboratory teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique and novel programs and have shown a professional commitment early in their careers.

IACTE Outstanding Educator in Community Service - The purpose of this award is to recognize career and technical educators, other than full-time classroom/laboratory teachers, with significant accomplishments and outstanding leadership in programs and activities that promote community involvement. Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

IACTE Arch of Fame - To recognize the contributions and distinguished accomplishments of those persons who have been identified with the work and purposes of the Illinois Association for Career and Technical Education. The **Arch of Fame** is a means by which IACTE provides recognition for the commitment and dedication that individuals may have demonstrated to the organization. The recipient of this award exemplifies outstanding service and dedication to IACTE. Watchful and responsible selection of nominees shall be maintained to ensure the esteem and worthiness of the award.

IACTE Friend of IACTE - To recognize **individuals or organizations outside the field of career and technical education** for their meritorious contributions to the improvement, promotion, development and progress of career and technical education.

IACTE Image Award - The IACTE Image Award is presented by the IACTE Board of Directors to recognize “celebrity” individuals who have brought positive attention to the career and technical education field, thereby enhancing the image of career and technical education and career and technical educators.

IACTE Policy Maker of the Year - This award is presented to a statewide recognized policy maker who has made a contribution of significance at the state level to career and technical education.

REGION III/ACTE: These awards are the five that are awarded to outstanding individuals at the national conference and must pass through Region III to get to the national level.

IACTE Teacher of the Year - To recognize teachers who are providing outstanding career and technical education programs for youth in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education.

IACTE Outstanding CTE Educator - To recognize career and technical educators, other than full-time classroom/laboratory teachers, who have recently provided or currently are providing significant contributions to professional associations and career and technical education programs for youth and/or adults in their fields, communities and/or states. Recipients of this award must have made significant contributions toward innovative, unique and novel programs; and/or improvement, promotion, research or development of programs of career and technical education.

IACTE Outstanding New CTE Teacher - This award is meant to encourage new teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique and novel programs and have shown a professional commitment early in their careers.

IACTE Outstanding Teacher in Community Service - The purpose of this award is to recognize teachers with significant accomplishments and outstanding leadership in programs and activities that promote community involvement. Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

IACTE Career Guidance Award - The purpose of the **IACTE Career Guidance Award** is to recognize school counselors and career development professionals who are currently making significant contributions in career and technical education programs in their communities and/or Illinois.

IACTE Sequence for State/Regional/National Awards for 2012

Awards	IACTE Due Date	Region 3** Due Date	ACTE** Due Date
IACTE ONLY:			
IACTE Affiliate Professionalism Award	December 31		
IACTE Outstanding Educator in Community Service	December 31		
IACTE Outstanding New CTE Educator	December 31		
IACTE/ACTE (may apply directly to ACTE without winning state award)			
IACTE Arch of Fame ACTE Lifetime Achievement Award	December 31		May 1
IACTE Image Award ACTE Image Award	December 31		May 1
IACTE Friend of CTE ACTE Award of Merit	December 31		May 1
IACTE Policy Maker of the Year ACTE Policy Maker of the Year	December 31		October
IACTE Outstanding Service Award ACTE Carl Perkins Outstanding Service Award	December 31		May 1
IACTE/REGION III/ACTE:			
IACTE Outstanding New CTE Teacher (must go through Region III)	December 31	June 1	September
IACTE Outstanding CTE Educator (must go through Region III)	December 31	June 1	September
IACTE Outstanding Teacher in Community Service (must go through Region III)	December 31	June 1	September
IACTE Teacher of the Year (must go through Region III)	December 31	June 1	September
IACTE Career Guidance Award (must go through Region III)	December 31	June 1	September

**Note: for Region 3 and ACTE awards, names of eligible comparable IACTE awards will be forwarded. ACTE awards with no regional award are applied for directly to ACTE.

IACTE Affiliate Professionalism Award

Purpose

The vision, mission and goals of the Illinois Association for Career and Technical Education cannot be met without the work, cooperation and dedication of each of its affiliates. This award is to recognize those affiliates whose achievements promote the mission of IACTE.

Criteria and Eligibility

Each affiliate is eligible to receive this award each year in accordance with the following scale:

Gold rating: **210** points or more
Silver rating: **185 - 209** points
Bronze rating: **170 - 184** points

This year there are **235** possible points.

The award will be presented to the outgoing President or the immediate Past-President of the honored affiliate. Each affiliate President is responsible for recording activities and ensuring that the criterion for this award is met.

Application Procedures

The President will complete the application form and submit along with appropriate documentation. The IACTE office will cross-reference check the appropriate documentation for each category with current IACTE records.

Submission of materials

Application Forms

May be **mailed** to **AWARDS CHAIR**
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431

-OR-

May be **emailed** to: **DocHutch02@gmail.com**

Deadline: All nominations MUST be received by January 31, 2012.

IACTE Affiliate Professionalism Award Application Form

March 2010 – December 2011

The affiliate President shall complete the following form. Indicate in the space provided the number of points the affiliate has earned during the past term and attaché the appropriate documentation when requested.

1. MEMBERSHIP (40 POSSIBLE POINTS)

- Maintenance of Membership = 35 points
- Each 5% decrease = minus 5 points
- Up to a 5% increase = 36 points
- 6-10% increase = 37 points
- 11-15% increase = 38 points
- 16-20% increase = 39 points
- Over 20% increase = 40 points

_____ points

*Verified by membership reports distributed at the IACTE Board Meeting dated closest to the President's beginning and ending term.

2. IACTE CONFERENCE ATTENDANCE (40 POSSIBLE POINTS)

- 2-5% members attended = 10 points
- 6-10% members attended = 24 points
- 11-20% members attended = 26 points
- 21-30% members attended = 28 points
- 31-40% members attended = 30 points
- Over 41% members attended = 40 points

_____ points

*Verified by Conference Pre-registration reports comparing the two most recent conferences.

3. IACTE BOARD MEETING PARTICIPATION (40 POSSIBLE POINTS)

Attendance of the affiliate President, President-elect, or appropriate designee at ALL IACTE Board meetings (5 points/meeting)
(8 meetings: 3/20/10, 6/14/10, 8/28/10, 12/11/10, 2/16/11, 6/4/11, 7/19/11, 12/3)

_____ points

*Verified via IACTE Board meeting minutes

4. IACTE CONFERENCE PLANNING PARTICIPATION (20 POSSIBLE POINTS)

Attendance of the affiliate President-elect or appropriate designee at ALL IACTE Conference Planning meetings. (5 points/meeting)
(7/19/11, 8/27/11, 8/27, 12/3)

_____ points

*Verified via IACTE President-elect records.

5. DEADLINE DATES (20 POSSIBLE POINTS)

Affiliate meets deadlines for the following:

- IACTE Progress (must submit one article for each issue) = 5 points
- Appropriate forms/documentation for planned workshops, seminars, conferences = 5 points
- Appointment of affiliate representatives for all IACTE task forces = 5 points
- Other information as required by IACTE, ie. awards, officer lists, etc. = 5 points

_____ points

*Verified through Progress magazine, communications with IACTE office, task force reports, IACTE Directory, etc.

6. ACTE ACTIVITIES (15 POSSIBLE POINTS)

Affiliate representation at the ACTE Convention, ACTE Region III Conference, and the ACTE National Policy Seminar

_____ points

- **ACTE Convention** = 5 points
Name of Person attending: _____
- **ACTE Region III Conf** = 5 points
Name of Person attending: _____
- **ACTE Policy Seminar** = 5 points
Name of Person attending: _____

*Verified through IACTE/ACTE records.

7. IACTE TASK FORCE PARTICIPATION (0 POSSIBLE POINTS) – Not counted this cycle

Affiliate representation at all scheduled IACTE Task Force meetings.

*Verification through task force reports.

8. IACTE PUBLIC INFORMATION EFFORT (20 POSSIBLE POINTS)

• Affiliate representation at the 2010 & 2011 IACTE Legislative Day @ 5 points each _____ points
Name of Person(s) attending: _____

• Publishes Public Information materials in affiliate newsletter and/or distributes electronically = 10 points

*Verified by Legislative Day registration and affiliate publications. (Attach copies)

9. PUBLIC RELATIONS EFFORT (20 POSSIBLE POINTS)

Submitted at least one public relations item promoting career & technical education _____ points
exclusive to IACTE items in affiliate newsletter or through affiliate website,
i.e. newspaper article regarding student achievement, sponsored legislative tours,
promotion of career & technical education week, etc.

*Verified by attaching copy of newsletter or copy of pages from website.

10. PUBLICATIONS (10 POSSIBLE POINTS)

Publication and distribution of at least three affiliate newsletters per year. _____ points

The newsletter is to be distributed to the affiliate members, the IACTE Executive Committee, and the President of each affiliate OR maintain a website that is updated and provides current information on upcoming affiliate and IACTE events to the membership.

*Verification by receipt of newsletter and cross-check with those listed to be recipients OR verification of updated website.

List website address: _____

11. AFFILIATE BOARD MEETINGS (10 POSSIBLE POINTS)

Holds at least three (3) Board meetings per year which may _____ points
include one held at the IACTE annual conference.

*Verified by attaching copies of minutes.

TOTAL POINTS ACHIEVED (235 POSSIBLE POINTS)

Signature of Person Submitting Application: _____

Affiliate: _____

Date: _____

IACTE Teacher of the Year Award

Purpose

To recognize teachers who are providing outstanding career and technical education programs for youth in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education.

Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program at the middle school, secondary or community college level are eligible for this award. Nominees must be classroom/laboratory teachers at the time of selection as a state winner. Contributions and involvement with civic and philanthropic causes also will be considered. Contributions/involvement, and achievements on which the nomination is based should have been made within the past ten years. **Nominees must have a minimum of five (5) years' experience and be IACTE members of at least three (3) consecutive years. This award does not exclude any classroom teacher from nomination for any other IACTE award.**

Evaluation Criteria

The nominee(s) will be evaluated on the following criteria:

- A. Innovative and/or significant curricula or programs.
 - B. CTE membership/involvement.
 - C. Community involvement.
 - D. Personal story of significant contributions to the field of career and technical education.
-

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees must be IACTE members of at least five consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee; however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Description of innovative and/or significant program(s).
 - Section B - Description of Career and Technical Education Membership and/or Affiliations.
 - Section C - Community Involvement (to include industry/business partnerships, community activities and/or contributions).
 - Section D - Share a personal story of significance in career and technical education.
3. **Letters of support**, limited to two: the nominee's supervisor and a student or parent. Letters should be one page in length.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE Outstanding Career and Technical Educator

Purpose

To recognize career and technical educators, other than full-time classroom/laboratory teachers, who have recently provided or currently are providing significant contributions to professional associations and career and technical education programs for youth and/or adults in their fields, communities and/or states. Recipients of this award must have made significant contributions toward innovative, unique and novel programs; and/or improvement, promotion, research or development of programs of career and technical education.

Eligibility

Individuals who are currently employed as full-time baccalaureate/university career and technical teacher educators, administrators, school guidance counselors, program specialists and other individuals involved in career and technical education other than full-time classroom/laboratory teachers are eligible recipients for this award. Nominees must be in their present position at the time of selection as a state winner. Contributions and involvement with civic and philanthropic causes also will be considered. Contributions/involvement, and achievements on which the nomination is based should have been made within the past ten years. **Nominees must have a minimum of five (5) years' experience and be IACTE members of at least three (3) consecutive years. This award does not exclude any classroom teacher from nomination for any other IACTE award.**

Evaluation Criteria

The nominee(s) will be evaluated on the following criteria:

- A. Innovative and/or significant curricula or programs.
 - B. CTE membership/involvement.
 - C. Community involvement.
 - D. Personal story of significant contributions to the field of career and technical education.
-

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees must be IACTE members of at least five consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee; however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Description of innovative and/or significant program(s).
 - Section B - Description of Career and Technical Education Membership and/or Affiliations.
 - Section C - Community Involvement (to include industry/business partnerships, community activities and/or contributions).
 - Section D - Share a personal story of significance in career and technical education.
3. **Letters of support**, limited to two: the nominee's direct supervisor and a student, parent, or colleague. Letters should be one page in length.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE Outstanding New Career and Technical Teacher

Purpose

This award is meant to encourage new teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique and novel programs and have shown a professional commitment early in their careers.

Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program at the middle school, secondary or community college level are eligible for this award. Nominees must be classroom/laboratory teachers at the time of selection as a state winner. **Candidates must be new to the teaching profession, not just new to career and technical education.** Nominees must have taught for a **minimum of three but not more than four years.** (Applicants may be in their fifth year of teaching at the time of application.) Age is not a determining factor.

The nominee must have been a member of IACTE and an affiliate for **at least the past three consecutive years.**

Evaluation Criteria

The nominee(s) will be evaluated on the following criteria:

- A. Innovative and/or significant curricula or programs.
 - B. CTE membership/involvement.
 - C. Community involvement.
 - D. Personal story of significant contributions to the field of career and technical education.
-

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees must be IACTE members of at least three consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee; however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Description of innovative and/or significant program(s).
 - Section B - Description of Career and Technical Education Membership and/or Affiliations.
 - Section C - Community Involvement (to include industry/business partnerships, community activities and/or contributions).
 - Section D - Share a personal story of significance in career and technical education.
3. **Letters of support**, limited to two: the nominee's supervisor and a student or parent. Letters should be one page in length.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE Outstanding Teacher in Community Service

Purpose

The purpose of this award is to recognize teachers with significant accomplishments and outstanding leadership in programs and activities that promote community involvement. Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program at the middle school, secondary or community college level are eligible for this award. Nominees must be classroom/laboratory teachers at the time of selection as a state winner. Contributions and achievements on which the nomination is based should have been made within the past ten years. **Nominees must have a minimum of five (5) years' experience and be IACTE members of at least three (3) consecutive years.**

Evaluation Criteria

The nominee(s) will be evaluated on the following criteria:

- A. Innovative and/or significant curricula or programs.
- B. CTE membership/involvement.
- C. Community involvement.
- D. Personal story of significant contributions to the field of career and technical education.

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees must be IACTE members of at least three consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee; however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Description of innovative and/or significant program(s) in community service work and inspiring peers and/or students to become involved in projects benefiting their community.
 - Section B - Description of Career and Technical Education Membership and/or Affiliations.
 - Section C - Community Involvement (to include industry/business partnerships, community activities and/or contributions).
 - Section D - Share a personal story of significance in career and technical education.
3. **Letters of support**, limited to two: the nominee's supervisor and a community leader. Letters should be one page in length.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE Career Guidance Award

Purpose

The purpose of the IACTE Career Guidance Award is to recognize school counselors and career development professionals who are currently making significant contributions in career and technical education programs in their communities or state.

Eligibility

Individuals who are currently employed as full-time school counselors and/or career development professionals involved in career and technical education. Recipients of this award must have made significant contributions to advocate, educate and communicate the value of CTE as a viable career option to a variety of audiences, including students and adults. They must also demonstrate exemplary efforts in helping students and/or adults evaluate their abilities, interests and talents that encourage them to develop academic and career goals aligned with career and technical education.

Nominees must be in their present position at the time of selection as a state winner. Contributions and involvement with civic and philanthropic causes also will be considered. Contributions/involvement, and achievements on which the nomination is based should have been made within the past ten years. **Nominees must have a minimum of five (5) years' experience and be IACTE members of at least three (3) consecutive years.**

Evaluation Criteria

The nominee(s) will be evaluated on the following criteria:

- A. Innovative and/or significant curricula or programs.
 - B. CTE membership/involvement.
 - C. Community involvement.
 - D. Personal story of significant contributions to the field of career and technical education.
-

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees must be IACTE members of at least three consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee; however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Description of innovative and/or significant program(s).
 - Section B - Description of Career and Technical Education Membership and/or Affiliations.
 - Section C - Community Involvement (to include industry/business partnerships, community activities and/or contributions).
 - Section D - Share a personal story of significance in career and technical education.
3. **Letters of support**, limited to two: the nominee's supervisor and a student or parent. Letters should be one page in length.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE Outstanding Service Award

Purpose

To recognize **educators** who have made the highest meritorious contributions to the improvement, promotion, development and progress of career and technical education in the State of Illinois.

Eligibility

The award will be presented to **individuals** who have made contributions or achieved prominence above salaried position assignments at the local, state, regional and national levels and have spent a significant part of their professional lives in the field of career and technical education.

Nominees who are currently in or who have held key state and national professional offices or committee appointments, had major professional publications, have received special honors or recognition as teachers, counselors or administrators, or made any other significant contribution to the field of career and technical education will be most highly considered for this award. Nominees must have been active in CTE for a minimum of the past 10 years and be active members of the Illinois Association for Career and Technical Education for at least the past three consecutive years. More than one award may be presented each year.

Evaluation Criteria

The nominee(s) will be evaluated on the following criteria:

- A. State/Regional/Local/affiliate contributions, including honors or recognitions, professional offices and committee appointments.
 - B. National contributions, including honors or recognitions, professional offices and committee appointments.
 - C. Publications.
 - D. Significant contributions to the field of career and technical education.
-

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees must be IACTE members of at least three consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee, however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Local/affiliate Contributions/Honors.
 - Section B - State/Regional Contributions/Honors.
 - Section C - National Contributions/Honors.
 - Section D - Significant Contributions to the field of career and technical education.
3. **Letters of support**, limited to two. Letters should be one page in length. Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE Outstanding New Career and Technical Educator

Purpose

This award is meant to encourage career and technical educators, other than full-time classroom/laboratory teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique and novel programs and have shown a professional commitment early in their careers.

Eligibility

Individuals who are currently employed as full-time baccalaureate/university career and technical teacher educators, administrators, school guidance counselors, program specialists and other individuals involved in career and technical education other than full-time classroom/laboratory teachers are eligible recipients for this award. Nominees must be in their present position at the time of selection as a state winner. ***Candidates must be new to the teaching profession, not just new to career and technical education.*** Nominees must have taught for a **minimum of three but not more than four years.** (Applicants may be in their fifth year of employment at the time of application.) Age is not a determining factor.

The nominee must have been a member of IACTE and an affiliate for **at least the past three consecutive years.**

Application Procedures

All nominations **must come from** IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees **must be** IACTE members of at least three consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee; however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Description of innovative and/or significant program(s).
 - Section B - Description of Career and Technical Education Membership and/or Affiliations.
 - Section C - Community Involvement (to include industry/business partnerships, community activities and/or contributions).
 - Section D - Share a personal story of significance in career and technical education.
3. **Letters of support**, limited to two: the nominee's supervisor and a student or parent. Letters should be one page in length.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE Outstanding Educator in Community Service

Purpose

The purpose of this award is to recognize career and technical educators, other than full-time classroom/laboratory teachers, with significant accomplishments and outstanding leadership in programs and activities that promote community involvement. Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

Eligibility

Individuals who are currently employed as full-time baccalaureate/university career and technical teacher educators, administrators, school guidance counselors, program specialists and other individuals involved in career and technical education other than full-time classroom/laboratory teachers are eligible recipients for this award. Nominees must be in their present position at the time of selection as a state winner. Contributions/involvement and achievements on which the nomination is based should have been made within the past ten years. **Nominees must have a minimum five years teaching experience and be IACTE members of at least three consecutive years.**

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Nominees must be IACTE members of at least three consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Award Nomination Form**. This form should then be forwarded to the nominee; however, nominations may be made without the knowledge of the nominee. In these cases, the information below must be completed by the nominating affiliate.

To be completed by the nominee

2. **Support information** becomes pages 2-5 of the dossier. Information may be listed. This should be no more than one page each in four sections as follows:
 - Section A - Description of innovative and/or significant program(s) in community service work and inspiring peers and/or students to become involved in projects benefiting their community.
 - Section B - Description of Career and Technical Education Membership and/or Affiliations.
 - Section C - Community Involvement (to include industry/business partnerships, community activities and/or contributions).
 - Section D - Share a personal story of significance in career and technical education.
3. **Letters of support**, limited to two: the nominee's supervisor and a community leader. Letters should be one page in length.
4. A **digital photo** of the nominee must be submitted. This is for use at the IACTE Conference. The photograph is used for publicity purposes only. (Photos MAY be emailed to the awards chair.)

IACTE AWARDS OFFICIAL NOMINATION FORM

Award Categories

Awards that qualify for Region III/ACTE

_____ IACTE Teacher of the Year Award
_____ IACTE Outstanding CTE Educator
_____ IACTE Outstanding New CTE Teacher
_____ IACTE Outstanding Teacher in Community Service
_____ IACTE Career Guidance Award

Awards that MAY qualify for a Region III/ACTE award

_____ IACTE Outstanding Service Award
_____ IACTE Outstanding New CTE Educator
_____ IACTE Outstanding Educator in Community Service

Name of Nominee _____

Name of Nominator _____

Employment Title of Nominator _____

Business Address _____
(Street) (City) (State) (Zip)

Phone (Home) (____) (Business) (____) _____

Email _____ Fax _____

Signature of Nominator _____

Name of Affiliate Endorsing Nominee _____

Signature of Affiliate Officer _____

Office/Position of Affiliate Officer _____

Business Address _____
(Street) (City) (State) (Zip)

Phone (Home) (____) (Business) (____) _____

Email _____ Fax _____

**This form should be completed by the nominating IACTE member and forwarded to your nominee.
Members may be nominated without the knowledge of the nominee.**

Nominee: Mail this form with appropriate attachments, by January 31, 2012, to:

**AWARDS CHAIR
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431**

IACTE Arch of Fame Award

Purpose

To recognize the contributions and distinguished accomplishments of those persons who have been identified with the work and purposes of the Illinois Association for Career and Technical Education. The **Arch of Fame** is a means by which IACTE provides recognition for the commitment and dedication that individuals may have demonstrated to the organization. The recipient of this award exemplifies outstanding service and dedication to IACTE. Watchful and responsible selection of nominees shall be maintained to ensure the esteem and worthiness of the award.

Eligibility

Nominees for the IACTE Arch of Fame Award shall be those distinguished persons who have been identified with the work and purposes of the Illinois Association for Career and Technical Education. The award will be presented *only to IACTE members* who have made a significant impact on the field of career and technical education at the local, state and/or national levels. **Affiliates may nominate only one candidate for this award.** Only under unusual circumstances will more than one award be presented in any one year.

Evaluation Criteria

The nominees will be evaluated on the following criteria:

- A. Impact of contributions on student achievement, curriculum, community, career and technical education programs.
 - B. Significant contributions to IACTE.
 - C. Significant contribution to the affiliate.
 - D. Significant contributions at the state and/or national level.
 - E. Contributions or prominence achieved above and beyond job assignments.
-

Application Procedures

All nominations must come from IACTE members. Each nominee must be endorsed or sponsored by an affiliate. Nominees must be IACTE members of at least five consecutive years.

A **nomination dossier** must be developed for each nominee as follows:

To be completed by the affiliate

1. The **IACTE Arch of Fame Award Nomination Form**. This form should be completed by the nominating affiliate.
2. **Support information** becomes pages 2-6 of the nomination. The nominating affiliate should list outstanding accomplishments of the nominee which are identified with the work and purposes of the Illinois Association for Career and Technical Education. This information should show the commitment and dedication to the association and affiliate. This should be no more than one page for each of the five sections as follows:
 - Section A - Impact of contributions on student achievement, curriculum, community, career and technical education programs.
 - Section B - Significant contributions to IACTE.
 - Section C - Significant contributions at the affiliate.
 - Section D - Significant contributions at the national level.
 - Section E - Contributions or prominence achieved above and beyond job assignments.

Support information can include, but should not be limited to, honors and/or recognition, professional offices held, professional memberships and activities and major publications.

(Sections A - E may be bulleted lists)

3. **Letters of support**, limited to a maximum of five. Letters should be one page in length. Suggested endorsers might include:
 - political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.
 4. Applicants must submit a **digital photo** of the nominee to be used at the Illinois Conference. The photograph is used for publicity purposes only. (Photos may be emailed to the Awards Chair.)
-

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be word processed or typewritten on 8-1/2 X 11 sheets. One original set of the completed materials should be submitted. Do not send materials in bound notebooks. All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered.

IACTE Arch of Fame Award Nomination Form

Upon completion of this form by the nominating affiliate, forward to the nominee. **Please provide all information requested. Incomplete nominations will not be considered by the Awards Committee.**

Name of Nominee _____
(First) (Middle) (Last)

Home Address _____
(Street) (City) (State) (Zip)

Home Phone (_____) _____ Email _____

Employer _____

Business Address _____
(Street) (City) (State) (Zip)

Business Phone (_____) _____ E-mail address _____

Present or Last Occupation/Profession _____

Current Position or Title _____

Years of Membership in IACTE _____ Years of Membership in Affiliate (List affiliate) _____

Nominating Group/Affiliate _____

Name of Person Submitting Nomination _____

Signature: _____

Title _____

Address _____
(Street) (City) (State) (Zip)

Phone (_____) _____ Email _____

Please forward all materials, by January 31, 2012, to:

AWARDS CHAIR
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431

Friend of IACTE Award

Purpose

To recognize **individuals or organizations outside the field of career and technical education** for their meritorious contributions to the improvement, promotion, development and progress of career and technical education.

Eligibility

Individuals or organizations considered for the Friend of Career Technical Education must have demonstrated a concern for career and technical education through sponsored programs, publications, financial support and other activities. Business firms, industries, farm and home leaders, boards of education, boards of trustees, lay citizens groups, state or national committees and any other types of organizations that have contributed significantly to career and technical education are eligible recipients of this award. Nominees who have made contributions of significance at the state and national level will be most highly rated for the Award.

Each affiliate may nominate one recipient and a maximum of five IACTE Friends of CTE will be awarded.

Evaluation Criteria

The nominee(s) will be evaluated on the following criteria:

- A. Impact of contributions through sponsored programs.
- B. Impact of contributions through publications.
- C. Impact of contributions through financial support.
- D. Impact of contributions through other activities.

Application Procedures

All nominations must come from IACTE members.

Each nominee must be endorsed or sponsored by an affiliate.

Affiliates are responsible for completing the nomination form

Events should be dated and listed with the most recent submitted first. All materials must be word processed or typewritten on 8-1/2 X 11 sheets. One original set of the completed materials should be submitted. Do not send materials in bound notebooks. All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered.

Submission of materials

Nomination dossiers

May be **mailed** to **AWARDS CHAIR**
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431

-OR-

May be **emailed** to: **DocHutch02@gmail.com**

Deadline: All nominations MUST be received by January 31, 2012.

IACTE Friend of CTE Award Nomination Form

Please submit both pages of this form. All materials must be word processed or typewritten in not smaller than 12 pt. type on 8-1/2 X 11 sheets with 3/4" margins, left, right, top and bottom. Submit a digital photograph of the nominee(s). The photograph is used for publicity purposes only. **Please provide all information requested. Incomplete nominations will not be considered by the Awards Committee.**

Name of Nominee _____
(First) (Middle) (Last)

Home Address _____
(Street) (City) (State) (Zip)

Home Phone (_____) _____ Email _____

Employer _____

Business Address _____
(Street) (City) (State) (Zip)

Nominating Group/Affiliate _____

Name of Person Submitting Nomination _____

Signature: _____

Title _____

Address _____
(Street) (City) (State) (Zip)

Phone (_____) _____ Email _____

Outstanding Contributions and Achievements of Nominee

List the contributions and achievements of the nominee that have advanced career and technical education. List pertinent information that will clearly indicate the nominee's contributions beyond his or her job assignment. List in order of significance.

Information should be brief, to the point and typed no longer than 2 pages. (Bulleted points may be used.)

Mail the completed form along with Page 1, by January 31, 2012, with other required attachments to:

**AWARDS CHAIR
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431.**

IACTE Image Award

Purpose

The IACTE Image Award is presented by the IACTE Board of Directors to recognize “celebrity” individuals who have brought positive attention to the career and technical education field, thereby enhancing the image of career and technical education and career and technical educators.

Eligibility

Recipients of the award must be widely recognized persons—such as entertainment, sports and business celebrities—who have demonstrated by their actions and/or statements that they are supporters of career and technical education. It must be shown that the field of career and technical education clearly benefits through association with the nominee.

Individuals selected for the award will be encouraged to accept the award in person at an IACTE sponsored event. The IACTE Awards Chair and Executive Committee will determine how many Image Awards are presented in any year and at which events they will be presented.

Application Procedures

Nominations may come from any member of IACTE. ***Nominations must be in writing and fully describe the particular activities and statements of the nominee that meet the criteria for the award.***

The IACTE Awards Committee shall make final selections of recipients for the Image Award. It will be the responsibility of IACTE staff to verify nomination claims and to arrange for the award winner’s appearance at an appropriate IACTE event.

All information should be dated and listed with the most recent submitted first. All materials must be word processed or typewritten on 8-1/2 X 11 sheets. One original set of the completed materials should be submitted. Do not send materials in bound notebooks. All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered.

Submission of materials

Letters

May be **mailed** to **AWARDS CHAIR**
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431

-OR-

May be **emailed** to: **DocHutch02@gmail.com**

Deadline: All nominations MUST be received by January 31, 2012.

IACTE Image Award Nomination Form

Upon completion of this form by the nominating affiliate, forward to the nominee. **Please provide all information requested. Incomplete nominations will not be considered by the Awards Committee.**

Name of Nominee _____

Business Address _____

E-mail address _____

Phone Numbers: Business _____ Fax _____

Name of Nominator _____

Employment Title of Nominator _____

Business Address _____
(Street) (City) (State) (Zip)

Phone (Home) (____) _____ (Business) (____) _____

Email _____ Fax _____

Signature of Nominator _____

Name of Affiliate Endorsing Nominee _____

Signature of Affiliate Officer _____

Office/Position of Affiliate Officer _____

Business Address _____
(Street) (City) (State) (Zip)

Phone (Home) (____) _____ (Business) (____) _____

Email _____ Fax _____

Describe below, in brief, the activities of the nominee that you believe bring credit and positive attention to the field of career and technical education.

See eligibility criteria and application information. Please submit one copy of this form along with supplementary material, one digital photo of the nominee if available, and any support material, such as a newspaper clip, news release and the like.

Mail the completed forms, by January 31, 2012, with appropriate attachments to:

**AWARDS CHAIR
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431**

IACTE Policy Maker of the Year

Purpose

This award is presented to a statewide recognized policy maker who has made a contribution of significance at the state level to career and technical education.

Criteria and Eligibility

The award is presented to the individual who is determined to have made the most significant impact on policy related to career and technical education either during the past year or over an extended career of public service. One award is presented each year. The award is limited to individuals having decision-making authority as evidenced by public or legal sanctions.

Application Procedures

Nominations may come from the Board of Directors, and/or from IACTE affiliates/members. Each nominee from the membership must be sponsored by an affiliate.

Members nominating an individual for this award should submit a cover letter stating the nominee's qualifications for the award and support information listing all significant legislative and other appropriate accomplishments related to career and technical education.

If possible, submit a **digital photo** of the nominee to be used at the Illinois Conference. The photograph is used for publicity purposes only. (Photos may be emailed to the Awards Chair.)

All information should be dated and listed with the most recent submitted first. All materials must be word processed or typewritten on 8-1/2 X 11 sheets. One original set of the completed materials should be submitted. Do not send materials in bound notebooks. All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered.

Submission of materials

Letters

May be **mailed** to **AWARDS CHAIR**
Illinois Association for Career and Technical Education
3610 Hennepin Drive, Joliet, IL 60431

-OR-

May be **emailed** to: **DocHutch02@gmail.com**

Deadline: All nominations **MUST** be received by January 31, 2012.